



Town of West Boylston
140 Worcester Street
West Boylston, MA 01583
October 24, 2023

Members Present: Robert J. Barrell, Chris Berglund, Marcia Cairns, Anna Mary Kraemer, Patrica Halpin

Also Present: David Femia

The in person meeting opened at 6:01 PM with the Chairperson declaring a quorum.

The minutes of the August 22, 2023 meeting were approved on a motion by Ms. Kraemer and seconded by Ms. Cairns and approved by all.

Ms. Halpin asked if there were any updates from town Boards. There were no updates.

Mr. Femia distributed a folder with the most recent CH40B subsidized housing inventory dated 10/11/2023 based on the 2020 census. This document states that the percentage of subsidized units is 7.49%. Also included in the folder is a manual on how to effectively operate the affordable housing trust. Ms. Halpin thanked Mr. Femia for the information.

The Town was unsuccessful in obtaining a grant from the One Stop for Growth for the preparation of the Housing Production Plan(HPP). Ms. Halpin will meet with the Town Administrator to determine next steps for the HPP. There may be future grant opportunities.

In an effort to review and assess the Affordable Housing Trust goals Ms. Kraemer suggested that the Trust members complete a Swot Analysis. The Swot Analysis will evaluate the strengths, weaknesses ,opportunities and threats of the Trust. This analysis may answer why the Trust goals are not achieved.

The next meeting will be scheduled for November 28, 2023

The meeting concluded at 6:35 on a motion by Mr. Barrell seconded by Ms. Cairns approved by all.

Respectfully submitted,

Robert Barrell

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