

WEST BOYLSTON COUNCIL ON AGING  
BOARD OF DIRECTORS MEETING  
JANUARY 22, 2024

MEMBERS PRESENT: JANICE ASH, DAVID FEMIA, BARBARA DESCHENES,  
BARBARA MARD,, LYNN HARDING MCGRAIL, AND THOMAS MULLINS

DIRECTOR: LISA CLARK VIKLUND

INVITED GUESTS: NANCY BARAKIAN & CATHY GORDON

THE MEETING WAS CALLED TO ORDER BY CHAIRMAN FEMIA AT 2:02 p.m.  
AFTER MOTIONING THE MINUTES OF THE NOVEMBER 27, 2023 FOR  
ACCEPTANCE BY BARBARA MARD WITH A SECOND BY JANICE ASH THE  
MINUTES WERE UNANIMOUSLY APPROVED.

THE FIRST ORDER OF BUSINESS WAS TO ACCEPT LYNN HARDING MC GRAIL  
AS THE NEW MEMBER OF THE COUNCIL ON AGING BOARD. JOHN RILEY  
SUBMITTED HIS RESIGNATION AS HE IS UNABLE TO ATTEND MEETINGS  
CONSISTENTLY DUE TO HIS WORK SCHEDULE.

BARBARA MARD VOLUNTEERED TO SEEK OUT A NEW MEMBER TO FILL THE  
BOARD.

CHAIRMAN FEMIA WELCOMED NANCY BARAKIAN AND CATHY GORDON ,  
(CHAIRMAN & SECRETARY RESPECTIVELY) OF THE COA FRIENDS. TO OUR  
MEETING.

COPIES OF THEIR MISSION STATEMENT WERE PASSED AROUND FOR REVIEW.  
AND THEY TOLD US OF THEIR FINANCIAL SUPPORT AND CONTRIBUTIONS FOR  
THE SENIOR CENTER ACTIVITIES INCLUDING A YEARLY NEW YEAR'S  
LUNCHEON, THE BOCCE COURT, REFRESHMENTS, FINANCIAL SUPPORT OF  
THE CHEF AND PROGRAM.

THEY HAVE 16 MEMBERS AND 7 SERVING ON THE EXECUTIVE BOARD.

THE NEXT FRIENDS MEETING IS FEBRUARY 9, 2024.

THE COA BOARD WOULD LIKE A MEMBER OF THE FRIENDS TO BE "EX-OFFICIO"  
WHICH WOULD BEGIN INVOLVEMENT BETWEEN THE TWO BOARDS.

LISA DISCUSSED A POSSIBLE PLAN FOR A CELEBRATION OF THE FIFTH YEAR  
ANNIVERSARY OF THE SENIOR CENTER. A JUNE DATE IS POSSIBLE WITH  
IDEAS PRESENTED: EITHER AFTERNOON OR EVENING? PIZZA? BYOB? BAR?. A  
CELEBRATION COMMITTEE?. SELECT BOARD LIKELY NEEDS TO BE INVOLVED  
AS WELL AS THE FRIENDS.

THE BUDGET REQUEST FORM WAS REVIEWED - THE KEY ITEM IS THAT JOHN  
(THE CHEF) WILL NEED TO BE A PERMANENT BUDGET ITEM AS THE FORMULA  
GRANT PROVIDES INSUFFICIENT FUNDING AND NEEDS TO BE FINISHED BY  
THE END OF MARCH.

UNFORTUNATELY THERE APPEARS TO BE SIGNIFICANTLY LESS MONIES FROM  
THE STATE IN FORMULA GRANTS.

LISA WENT ON TO NOTE THAT THE REPAIR BUDGET IS BEING USED TO CHECK ON THE PUMP STATION PERIODICALLY AND FOR A NEW PERSON PERFORMING ELDER CARE SERVICES (ANOTHER LISA).

FINANCE COMMITTEE AND SELECT BOARD MEETINGS ARE COMING UP REGARDING THE NEW BUDGET AND BOARD MEMBERS ARE INVITED TO ATTEND.

SIXTY (60) PEOPLE HAVE SIGNED UP FOR THE OPEN FACED TURKEY SANDWICH ON JANUARY 31, 2024 – MORE HELP WILL BE NEEDED IN THE KITCHEN TO CLEAN UP – JANICE CAN HELP.

LISA WILL BE OUT FOR A SMALL VACATION THE THIRD WEEK OF JANUARY AND COVERAGE IS ALREADY ARRANGED.

THE NEXT MEETING WILL BE MARCH 4, 2024 AT 2:00 p.m..

THE MEETING ADJOURNED AT 3:06 p.m. UPON MOTION OF JANICE ASH WITH A SECOND BY BARBARA MARD..

RESPECTFULLY SUBMITTED,

THOMAS F MULLINS

TFM/bmd