

Mount Vernon Cemetery  
35 Worcester Street  
West Boylston, MA 01583  
July 13, 2023

Chairman Mard convened the meeting at 11:03 A.M.

Members present: Barbara Mard, Siobhan Bohnson and Tara Beshai

Also present: Kevin McKee and Kevin Duffy (attended second half of meeting)

Public Comment: No residents were in attendance at this meeting.

Meeting Minutes: Upon motion of Mrs. Mard and second by Mrs. Bohnson it was voted all in favor to approve the June 15, 2023 meeting minutes with the inclusion of the meeting date to be added to the heading.

Bill Pay Authorization: Motion by Mrs. Mard with second by Mrs. Bohnson voted all in favor to allow any one of the trustees the ability to authorize any and all documents requiring a signature.

Cemetery Forman Kevin McKee comments:

- Mrs. Mard requested the status of the resident requesting to purchase a mausoleum or plots in Section S. Mr. McKee stated that no further request has been made. Mrs. Mard suggested that Section S not be open until Sections Q and R have been filled. Mrs. Mard also requested status of the non-residents requesting to purchase plots in Section Q. Mr. McKee stated that no further request has been made,. Due to the limited space left in Mount Vernon Cemetery Mrs. Mard and Mrs. Bohnson are hesitant to approve this request should the non-resident make a formal request. Mrs. Bohnson requested that Mr. McKee add a statement to the Cemetery Rules brochure and website that only residents of West Boylston have burial rights in the Mount Vernon Cemetery.
- Mr. McKee confirmed that approximately half of Section S has been pinned to date. Mr. McKee is hoping to have Section S mapped and pinned for December, 2023. Mrs. Bohnson suggested that trees be planted in Section S once the pinning has be completed. There is \$2,500.00 available for cemetery improvement that could be used to purchase the trees.
- Mr. McKee requested an additional \$250 be added to the current \$500 clothing allowance per year. Upon motion from Mrs. Bohnson with

second by Mrs. Mard and third by Mrs. Beshai all voted in favor to increase the budget by \$250 for staff clothing allowance,

- Mrs. Bohbson suggested that Mr. McKee provide the number of plots available in Section Q and R at every meeting, To date Section Q has approximately 14 plots available for purchase and Section R has approximately 30 plots available.
- Mr. McKee suggested that additional plots for cremations only could be created by using the middle rows between graves in several sections. One row could yield approximately 30 plots for cremations.
- Mrs. Bohnson suggested cremation walls as a possibility for the P.X.T.D. cemetery.
- Mr. McKee to get a quote for cleaning the refraction pond.
- There are no current needs for cemetery grounds and equipment.
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Motion by Mrs. Mard with second by Mrs. Bohnson voted all in favor to move the meeting at 11:45 a.m. to walk cemetery and view maintenance concerns.

## CEMETERY WALK REVIEW

Unmarked Graves: Mrs. Bohnson to call Connor Sign for designing a plaque identifying Section H and J as areas containing unmarked graves.

Proposed Cremation/Burial Sites:

- Maple Avenue in Section A is a possible area to add full burial plots. The cut through in Section G and cut thru by Hill Creat Avenue by the Cemetery Garage are possible areas to add plots for cremations.
- A cremation wall(s) was suggested by Mrs. Bohnson for the hill area of Section B.

Decoration of Graves: Over 50 plots were identified that require notice of non-compliance. Mr. McKee stated it has become difficult and time consuming to mow the grass due to the planting of bushes, shrubs and trees at monuments. Many are overgrown and need to be removed. Additionally many plots have wider and deeper plantings that impede on the mowing as well as infringing on neighboring graves. The

Cemetery Rules and Regulations need to be reviewed to address these issues for existing plots as well as implementation of updated Rules and Regulations going forward.

Meeting adjourned at 1:08 p.m.

Next meeting is scheduled for August 17, 2023 at 11:00 A.M. at the Town Office.

Respectfully submitted, Barbara Mard, Chairman Siobhan Bohnson, Vice Chairman

Tara L. Beshai, Secretary