



**Town of West Boylston**  
140 Worcester Street, West Boylston, Massachusetts 01583

## **PEG Meeting Minutes**

2017-08-21 / 6:30 PM / 140 Worcester St.

**Members Present:** Chris Rucho, David Femia, Tony Sanders, Jason Diemen, Jack Flynn

**Members NOT Present:** Jeff Legendre, Michelle Brown

**Invited Guests:** Brittany Blaney-Anderson

**Welcome - Call to Order**

**Time:** 6:32 PM

**Approval of Previous Minutes:** None

**Motion Originator** N/A

**Motion Seconded** N/A

**Treasurer - Financial Report:** None

**Motion to Accept** N/A

**Seconded** N/A

**OLD BUSINESS:** None

**Motion to Accept** N/A

**Motion Description** N/A

**Motion Seconded** N/A

**Discussion** N/A

**Result** N/A

**NEW BUSINESS:** Vote for Officers

**Motion to Accept** David Femia

**Motion Description** Chris Rucho as Chair

**Motion Seconded** Tony Sanders

**Discussion** None

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**Result**    **Approved by majority vote**

**Vote for Officers continued**

**Motion to Accept**    **Jason Diemen**

**Motion Description**    **Jack Flynn as Vice Chair**

**Motion Seconded**    **Tony Sanders**

**Discussion**    **None**

**Result**    **Approved by majority vote**

**Signing Authority for Payroll**

**Motion to Accept**    **Chris Rucho**

**Motion Description**    **Brittany Blaney-Anderson & Jack Flynn  
nominated to be signing authorities for  
payroll**

**Motion Seconded**    **David Femia**

**Discussion**    **None**

**Result**    **Approved by majority vote**

**Pay rate adjustment for Access Coordinator**

**Motion to Accept**    **David Femia**

**Motion Description**    **\$20-25 per hour range for Access  
Coordinator position, pending Personnel  
Board approval**

**Motion Seconded**    **Tony Sanders**

**Discussion**    **None**

**Result**    **Approved by majority vote**

**Placeholder Article for October Town Meeting**

**Motion to Accept**    **David Femia**

**Motion Description**    **Placeholder Article re: moving funds in  
FY18 Budget from Account 01-199-5200  
(Other Expenses) to 01-199-5100  
(Salaries & Wages)**

**Motion Seconded**    **Tony Sanders**

**Discussion**    **None**

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**Result** Approved by majority vote

**Placeholder Article for October Town Meeting**

**Motion to Accept** David Femia

**Motion Description** Use of reserve funds for system upgrades & improvements

**Motion Seconded** Jack Flynn

**Discussion** None

**Result** Approved by majority vote

**Submitted by:** Brittany Blaney-Anderson

**Date Submitted:** 2017-09-13

**PROJECT LIST**

Explore wireless option for presentation feeds to monitors

Copies of job descriptions referenced in "2017 WBPA-TV Reorganization"

Copies of Sandy Flynn's report on surrounding town PEG organization

Viewership statistics

Current Reserve Fund Balance

**NEXT MEETING**

2017-09-19

**MOTION TO ADJOURN**

**Motion Originator** David Femia

**Motion Seconded** Chris Rucho

**Time of Adjournment** 8:26 PM

**Submitted by:** Brittany Blaney-Anderson

**Date Submitted:** 2017-09-13

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